



**प्राचार्य का कार्यालय**  
**राजकीय अभियंत्रण महाविद्यालय, बक्सर**  
(ग्राम-महदह, इटाढ़ी रोड, पुलिस लाईन के पास, पो-गजाधर गंज, बक्सर-802103)

E-mail:-gecbuxarhostel@gmail.com  
Website:- gecbuxar.ac.in

पत्रांक-जी०ई०सी०/बक्सर /24/ 543

दिनांक- 06 / 09 / 2024

**आवश्यक सूचना**

राजकीय अभियंत्रण महाविद्यालय, बक्सर के सत्र 2024-28 में नामांकित छात्र/छात्राओं को Google Form से आवेदन भरने के लिए Google Link उपलब्ध कराया गया था। Google Link से प्राप्त आवेदन के आधार पर छात्रों को बालक छात्रावास-1 एवं छात्राओं को बालिका छात्रावास में अस्थायी रूप से आवंटन किया गया है, जिसकी सूची संलग्न है।

सभी छात्र/छात्राओं को सूचित किया जाता है कि वेबसाइट पर उपलब्ध छात्रावास आवेदन फार्म भर कर उनके साथ आवश्यक दस्तावेज अवश्य लगाये।

**Payment Account विवरणी :-**

Bank Name-Punjab National Bank

Account Holder Name-Government Engineering College Buxar Hostel

Account Number-7239000100127736

IFSC Code-PUNB0723900

- Note:-** 1. Payment RTGS/NEFT/Bank Deposit Slip के द्वारा ही सिर्फ स्वीकार होगा। UPI अथवा Mobile Payment Mode स्वीकार नहीं होगा।
2. छात्र एवं छात्राएं आज दिनांक-06.09.2024 से 12.09.2024 तक छात्रावास शुल्क जमा करके नामांकन लेना सुनिश्चित करें अन्यथा उक्त तिथी के बाद स्वतः आवंटन रद्द समझा जाएगा।
3. छात्रावास नियमावली प्रपत्र के प्रत्येक पृष्ठ पर छात्र स्वयं एवं अपने अभिभावक का हस्ताक्षर कराते हुए छात्रावास आवेदन के साथ जमा कराना सुनिश्चित करेंगे।

06/09/24

प्राचार्य

राजकीय अभियंत्रण महाविद्यालय  
बक्सर

## Hostel Fee Structure For Boy's & Girl's

As Per Department Of Science, Technology & Technical Education, Govt. Of Bihar

### Hostel fee structure as follows:

Sr.No.	Particulars	Hostel session, 2024-25 (Fresher students)
		For six month
1	Mess charge	22200
2	Maintenance charge	7200
3	Caution money (one time)	1500
4	Admission fee (one time)	500
Total-		Rs.-31400.00

**Note: - Installment:-**

1<sup>st</sup> instalment Rs.-31,400.00

Sd/-

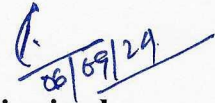
**Principal**

Government engineering college  
Buxar

Memo No.-....., Buxar, Date:-.....

Copy to :-1. Establishhment/Account Section, GEC, Buxar.

2. College/Hostel Notice board.


  
06/09/24

**Principal**

Government engineering college  
Buxar

GIRLS HOSTEL			
SR NO	NAME OF STUDENT	Branch	GAURDIAN NAME
1	TANNU PRIYA	CSE	UMESH KUMAR
2	PRIYA KUMARI	CSE	JAY SHANKAR JHA
3	SAPNA KUMARI	CSE	PRIYANKA KUMARI
4	AMISHA KUMARI	CSE	ANIL KUMAR
5	RUCHI KUMARI	CSE	SURENDRA YADAV
6	SALONI KUMARI	CSE	TILAK SAH
7	JUHI KUMARI	CSE	VIJAY KUMAR
8	ANJALI KUMARI	CSE	VIJAY KUMAR
9	BULBUL SINHA	CSE	DHARMJEET
10	ARCHANA KUMARI	CSE	AWDHESH PRASAD
11	ANGEL RANJAN	CSE	ALOK RANJAN
12	ANJALI KUMARI SHUKLA	CSE	RAVI RANJAN SHUKLA
13	RADHIKA KUMARI	CSE	SANJEET KUMAR
14	ANUSHKA DEEP	CSE	SURYA NARAIN YADAV
15	NISHA KUMARI	CSE	PRABHAT SINGH
16	RINKI KUMARI	CSE	BHOLA SINGH YADAV
17	SHREYA SHRIVASTAVA	CSE	RAJESH KUMAR SINHA
18	RIYA KUMARI	CSE	RISHI MUNI CHAUDHARY
19	GOLDI KUMARI	CSE	PUNAM DEVI
20	TAMANNA	CSE	SURYA RANJAN
21	KHUSHI RAJ	CSE	RAKESH SHARMA
22	ARYA SINHA	CSE	REENA SINHA
23	ARUSHI THAKUR	CSE	INDRAJIT PATHAK
24	RIYA KUMARI	ECE	SUDDHU BIND
25	ANANYA KUMARI	EE	RAHUL KUMAR
26	Madhu Kumari	CSE	VIRENDRA KUMAR
27	JUHI PANDAY	CSE	RAVI KANT PANDAY
28	DIVYA KUMARI	CSE	RANJAN DEVI
29	ANSHU KUMARI	CSE	RAJ NARAYAN GUPTA

  
06/09/2024

  
06/09/2024

## BOYS HOSTEL 1

S. NO.	NAME	BRANCH	GAURDIAN NAME
1	ADARSH KUMAR	CIVIL	RANJIT KUMAR SINGH
2	GAUTAM KUMAR	CIVIL	RAJESH PANDIT
3	GAUTAM KUMAR SINGH	CIVIL	RANJEET KUMAR SINGH
4	HIMANSHU SONI	CIVIL	SUNIL SONI
5	MD ENAYAT ALI	CIVIL	MD SHAMIM SAJID
6	NAMAN KUMAR	CIVIL	GYANENDRA KUMAR DUBEY
7	RANDHEER RAJ	CIVIL	PRASHURAM PRASAD
8	RAUSHAN KUMAR	CIVIL	SANGEETA DEVI
9	RISHABH KUMAR	CIVIL	SHASHI KUMAR
10	RISHI KUMAR PRIY	CIVIL	PAVAN KUMAR PRIY
11	RITESH KUMAR	CIVIL	JAY KUMAR SINGH
12	ROHIT KUMAR	CIVIL	RAVI PRAKASH
13	SAHVAJ ANSARI	CIVIL	SUBHAN ANSARI
14	SHEKHAR KUMAR	CIVIL	PRIYARANJAN PRASAD SHRIWASTVA
15	SURAJ KUMAR SHARMA	CIVIL	PRAMOD SHARMA
16	VIVEK KUMAR	CIVIL	DINDAYAL THAKUR
17	YASH KUMAR SINGH	CIVIL	SUNIL KUMAR SINGH
18	HIMANSHU RAJ	CIVIL	JAYENDRA KUMAR SINGH
19	AATM GAURAV	CSE	YUDHISHTHIR SINGH
20	ABHIJEET KUMAR	CSE	MUKUL KUMAR SINGH
21	ABHIJEET RAJ	CSE	SUDHIR KUMAR
22	ADARSH RAJ	CSE	MR HARI SHANKAR SAH
23	ADITYA GUPTA	CSE	MANOJ KUMAR
24	ADITYA KUMAR	CSE	ASHOK PASWAN
25	AKHIL TIWARI	CSE	DINESH TIWARI
26	ANKIT KUMAR MANJHI	CSE	UTTAM LAL MANJHI
27	ANKIT KUMAR THAKUR	CSE	RAGHVENDRA KUMAR THAKUR
28	ANKIT RAJ	CSE	RANJEET CHAUDHARY
29	ANKIT RAJ	CSE	VIJAY KUMAR NEERAJ
30	ANMOL BABU	CSE	NIRAJ KUMAR
31	ANSHU RAJ	CSE	LALENTU KUMARI
32	ANURAG ANAND	CSE	NANDU BAITHA
33	AYUSH ANAND	CSE	PIYUSH ANAND
34	CHANDRA PRAKASH	CSE	GOPAL KRISHNA
35	DEV PRATIK RAJ	CSE	DILIP KUMAR JAMUI

*Abhishek Kumar*  
06/09/24

*[Signature]*  
20/09/2024

## BOYS HOSTEL 1

36	GOLU KUMAR	CSE	SITARAM PAL
37	HARSHIT KUMAR THAKUR	CSE	RAGHVENDRA KUMAR THAKUR
38	HARSHVARDHAN KUMAR	CSE	SURENDRA KUMAR
39	HIMANSHU KUMAR	CSE	RAKESH KUMAR
40	MANAV RAJ KASHYAP	CSE	MAYANK RAJ KASHYAP
41	MANISH KUMAR	CSE	RAM PUKAR
42	MANMIT KUMAR	CSE	VASHISHTHA PRASAD
43	MANNU KUMAR	CSE	RAKESH KUMAR
44	MINTU RAJ	CSE	SHYAMLAL SHAH
45	MOHIT MANDAL	CSE	ASHOK KUMAR MANDAL
46	MUNMUN KUMAR	CSE	MANORANJAN PRASAD
47	NIKHIL KUMAR	CSE	PRATIUSH KUMAR
48	NISHANT KUMAR VERMA	CSE	PINTU KUMAR
49	NITYANAND TIWARI	CSE	MR.SACHIDANAND TIWARI
50	PRANAV PRAKASH	CSE	KRISHNA KUMAR VERMA
51	PRINCE RAJ	CSE	SANJEEV KUMAR CHAUDHARY
52	PRINCE RAJ KASHYAP	CSE	AJAY PRASAD SONI
53	PRIYANSHU KUMAR	CSE	JITENDRA KUMAR
54	PRIYANSHU RAJ SINGH	CSE	PINTU SINGH
55	PUNEET KUMAR	CSE	PRADEEP KUMAR
56	RAHUL KUMAR	CSE	JAY NARAYAN SAH
57	RAJ KUMAR	CSE	RAM KUMAR
58	RANJAN NAMAN NIRAJ	CSE	NIRAJ RANJAN
59	RISHU KUMAR SINGH	CSE	JATA SHANKAR SINGH
60	RITESH KUMAR	CSE	KANHAIYA YADAV
61	SANJEET KUMAR	CSE	PINTU KUMAR
62	SHAAN KUMAR	CSE	DILIP PASWAN
63	PRAMOD	CSE	PRAMOD SHARMA
64	SHIVAM KUMAR	CSE	UMESH KUMAR SINGH
65	SHIVANSHU RANJAN	CSE	UMASHANKAR PRASAD
66	SHUBHAM RAJ	CSE	DADAN CHAUDHARY
67	SOURAV KUMAR	CSE	SIKANDAR MANDAL
68	SOURAV KUMAR	CSE	DHARMENDRA KUMAR
69	SUBHANKAR SIDHU	CSE	SHAMBHU THAKUR
70	SUMAN BAITHA	CSE	VIJAY KUMAR BAITHA

*Abhishek Kumar*  
06/09/24

*[Signature]*  
06/09/2024

## BOYS HOSTEL 1

71	SUMAN KUMAR	CSE	SANJAY MISHRA
72	UTSAV RANJAN	CSE	RINA RANJAN
73	VIKASH KUMAR YADAV	CSE	RAJENDRA PRASAD YADAV
74	ARYA SINHA	CSE	PRAVEEN KUMAR SINHA
75	PRINCE SINHA	CSE	SANTOSH KUMAR SINHA
76	VIKASH KUMAR	CSE	SANTOSH PANDIT
77	ANAND PRAKASH	CSE	ASHOK KUMAR TIWARI
78	KUNAL KUMAR	CSE	RAM SANEHI RAY
79	ADITYA PANDEY	ECE	SHAMBHOO NATH THAKUR
80	AMAN KUMAR	ECE	AMAN KUMAR
81	AMIT KUMAR	ECE	KAJAL KUMARI
82	KAMLESH KUMAR	ECE	RAMASHANKAR SINGH
83	NIKHIL SINGH	ECE	NISHA KUMARI
84	PREM KUMAR	ECE	ADITYA RAJ
85	PRIYANSHU RAJ	ECE	KAMESHWAR KUMAR RANJAN
86	RAHUL KUMAR SINGH	ECE	BAHADUR SINGH
87	SAMEER ALAM	ECE	MANSOOR ALAM
88	SHIVAM THAKUR	ECE	NARAD THAKUR
89	RAHUL KUMAR	ECE	RAMESHWAR CHOUDHARY
90	ANISH KUMAR	EE	SEEMA DEVI
91	MOHIT KUMAR	EE	DHARMENDRA SINGH
92	RITESH KUMAR	EE	RANJEET KUMAR GUPTA
93	ABHISHEK KUMAR	ME	AMIT KUMAR SINGH

*Abhishek Kumar*  
06/09/24

*2nd*  
06/09/2024



# Government Engineering College, Buxar

Vill- Mahadah, Itarhi Road, Near Police Line, Buxar, 802103

Email Id: gecbuxar.ac.in

Website - gecbuxar.ac.in

## HOSTEL UNDERTAKING BY THE STUDENT

PASTE  
PHOTOGRAPH  
HERE

I ..... son / daughter of Ms./Mr.  
.....of Four Year B.Tech do hereby undertake that I shall not indulge in or  
abet any kind of ragging of any student of the College on or outside the campus. I shall not indulge in  
any kind of indiscipline and shall abide by the Rules and Regulations of the College and Hostel during  
the course of my study in the University.

Date:

Signature of the Student

Name:-

## UNDERTAKING BY THE PARENT / GUARDIAN

I ..... Parent/ guardian of Ms. /Mr..... of four  
Year B.Tech, am aware of the rules of the College/ Hostel regarding general code of conduct and  
prohibition of ragging. I understand clearly that violating any Rules/Regulation / Discipline carry  
mandatory punishment and assure further that my ward shall not indulge in any of such violation/ acts of  
indiscipline and shall not indulge in or abetting ragging / sexual harassment on or outside the campus  
during the course of his/her stay in the college.

Date:

Signature of the Parent/Guardian

Name:-

**Note:** The above undertaking is a mandatory requirement as per the guidelines issued vide letter no. F.No. 37-3/Legal/AICTE/2009 dated 01.07.2009 issued by the All India Council for Technical Education, New Delhi in compliance with the direction given by the Honorable Supreme Court of India in Writ Petition (civil) No.656 of 1998 regarding menace of ragging in the educational institution all over India.



# Government Engineering College, Buxar

Vill- Mahadah, Itarhi Road, Near Police Line, Buxar, 802103

Email Id: gecbuxar.ac.in

Website - gecbuxar.ac.in

## HOSTEL DETAILS OF LOCAL GUARDIAN

1. Name of the Student:

2. Name of the Local Guardian:

3. Address with telephone:

PASTE  
PHOTOGRAPH  
HERE

Residence	Office
<p>Tel: Fax: Email:</p>	<p>Tel: Fax: Email:</p>

Signature of the Local Guardian

Name (in Capital) .....

**The above mentioned details must be verified by the parents of the student.**

Signature of the Parents

Name (in Capital) .....

## DOCUMENTS TO BE ATTACHED WITH HOSTEL FORM

1. Hostel Fee submission receipt
2. Photocopy of Aadhar Card.
3. Photocopy of College Identity Card.
4. Photocopy of last semester marks-sheet.
5. Local Guardian Address Proof.



# Government Engineering College, Buxar

Vill- Mahadah, Itarhi Road, Near Police Line, Buxar, 802103

Email Id: gecbuxar.ac.in

Website - gecbuxar.ac.in

## APPLICATION FORM FOR HOSTEL

1. Name of the Student:
2. Name of College:
3. Class:
4. Roll No:
5. BCECE Merit Serial/ UGEAC Ranking/IIT JEE Merit Serial (Only For Fresher) :
6. C.G.P.A of Last Semester University Exam.
7. Name and Address of Parent/Guardian (with Telephone No.)

PASTE  
PHOTOGRAPH  
HERE

### Residence

Tel:  
Fax:  
Email:

### Office

Tel:  
Fax:  
Email:

8. Category:
9. Email ID of the Student:
10. Mobile No:
11. Medical History:  
(Please mention health problems, if any and blood group)
12. Contact Person in Emergency:

I agree to abide by the hostel rules.

Signature of the student

Date:

## Undertaking

I request that my ward -----to be admitted to the GEC Buxar hostel. I undertake to see that my ward pays the hostel fee on time. I undertake to ensure her/his good conduct throughout her/his stay in the hostel. I understand that indiscipline misconduct and ragging attracts disciplinary action and punishment as per in provisions made in disciplinary rules of student code of conduct of the department of Science & Technology and prevent & ragging act Per (Available Website). This may include fine / expulsion from Hostel / University.

Date:

Signature of the Parent/Guardian:

### For Hostel Superintendent's / Warden's Office Use

Name of Hostel Allotted:

Allotment Date:

Allotted Room No:

# **HOSTEL RULES AND REGULATIONS**



**HOSTEL MANAGEMENT COMMITTEE**

**G.E.C BUXAR**

**BUXAR - 802103**

**APRIL 2024**

## **HOSTEL RULES AND REGULATIONS**

### **1. INSTITUTE HOSTELS**

Government Engineering College Buxar has two hostels for boys and one for girls. Each hostel has been provided with a kitchen with comfortable dining hall.


### **2. HOSTEL MANAGEMENT**

The following officers constitute the Hostel Management Committee (HMC).

- a) Chief Hostel Warden
- b) Hostel Superintends
- c) Assistant Hostel Superintends

### **3 GENERAL GUIDELINES AND INSTRUCTIONS**

- I. Residents are responsible to keep their belongings (wallet, laptop, mobile, etc.) safe. They are advised to keep their suitcase(s), trunk(s), bag(s), cupboard, and room locked every time they are out, even for a shorter period. The institute will not be responsible for any loss, damage, or theft of personal belongings. Any case of theft should be reported promptly to hostel Office.
- II. Switch-off the lights, fans, etc. while leaving the room. Close all water taps after use to avoid water wastage.
- III. If any resident is unwell, his / her roommate or immediate neighbors should immediately inform the Hostel Caretaker / Hostel Superintends / Chief Hostel Warden, so that the due care may be taken for providing treatment to the concerned student.
- IV. Residents who have availed education loan or scholarship should make proper arrangements to ensure timely payments as informed by Institute authorities from time to time. The Institute shall not be responsible for the late-payment to the concerned student. They should also ensure that only the requisite amount is paid to the Institute. Refund of any excess amount paid may only be sent back to the sending authority upon claim by the resident and not to the concerned resident's account.
- V. All types of hostel charges shall be deposited to the designated account only by digital

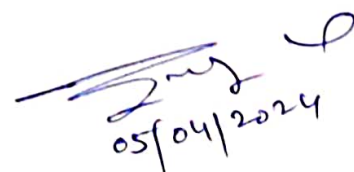
  
05/04/2024

mode. Residents are advised to keep the proof of payment safe for further use. The Institute shall not be responsible for any failed transactions.


- VI. Residents are advised to follow mess / common room / TV room timings strictly as specified by the hostel authority / hostel committees.
- VII. **The Chief Hostel Warden / Hostel Superintendents / Caretaker or other Institute authorities can inspect any room at any time.**

#### **4 CODE OF CONDUCT**


- I. All residents are required to maintain the standards of behavior expected from students of a prestigious Institution such as ours. They are expected to behave courteously and fairly with everyone both inside and outside the campus.
- II. All residents are required to carry their valid Identity Cards issued to them by the Institute.
- III. The rooms, common areas, and surroundings should be kept clean and hygienic. Notices shall not be pasted on doors and walls and the doors and walls shall not be scribbled with.
- IV. Residents should not screen pirated / unauthorized / unlicensed movies in their computers and common rooms. Any violation will be dealt severely. Punishment for the same will be decided by the authorities.
- V. The resident of a room is responsible for any damage to the property in the room during his / her occupancy of that room and will be required to repair the damage, if any. He / she is required to fill in the inventory of the furniture and other items available and hand over the furniture and other materials in good condition when he / she changes / vacates the room / hostel.
- VI. The cost of damage / loss to hostel property will be recovered from the resident responsible for such damage or loss, if identified, or from all residents of the hostel, as decided by the Warden. In case the amount of recovery is more than security / caution money, appropriate legal action will be initiated against the defaulters.
- VII. The residents shall not move any furniture from its proper allotted place and also not damage them in anyway. If there are any additional items other than the above belonging to the hostel in a room, the occupant of the room shall hand over them to the Warden, failing which he / she will be charged a penal rent as decided by the Warden.
- VIII. **The resident shall not remove any fittings from any other room and get them fitted in his / her room.**

  
05/04/2024

- IX. **Ragging of students admitted to the Institute is totally banned.** Any violation of this by students will be dealt with very severely.
- X. **Smoking and consumption of alcoholic drinks and / or narcotic drugs anywhere in the hostel premises is strictly prohibited.** Residents shall not enter the hostel premises in intoxicated state and should not possess such materials. Severe action will be taken if any resident is found to violate this rule. The HMC reserves the right to take direct disciplinary action amounting to even expulsion from the hostel at short notice.
- XI. Employing unauthorized persons for their personal work, such as washing of clothes, etc. is not permitted. Members of hostel staff should not be asked to enter the hostel room on any account.
- XII. **Any resident who is found indulging in undesirable activities such as physical assault, damage to property, etc. will be liable to the following punishments:**
- He / she will be expelled from the hostel.
  - A record of his / her misconduct will be made in the personal file.
  - The cost of damage will be fully recovered from him / her together with penalty.
  - He / she will also be fined commensurate with the offence committed.
  - He / she will be denied the privilege of appearing in campus interviews during the final year.
  - No recommendations will be given to him / her for studies abroad.
- XIII. Any resident who is found hosting / harboring an offender will be also liable to punishments mentioned in above rule .
- XIV. Residents should not participate in any anti-national, anti-Institutional, anti-social or undesirable activity inside or outside the campus.
- XV. **Use of powered vehicles is banned. The residents violating this rule are liable for punishment.** Powered vehicles brought into the Institute campus will be confiscated and huge penal charges will be levied. The confiscated vehicles will be released only upon completion of their course.
- XVI. The residents when they go out should plan to return to hostels before 9.00 PM. Those returning after 9.00 PM must enter the details in the register kept at security office. The security personnel may do frisking in case they find anything suspicious with the latecomers.
- XVII. **Residents going out of the campus after 9:00 PM must enter their details in the register kept at the security office.** They should also enter their details in the register on their return to campus.


  
05/04/2024

- XVIII. Residents shall not normally leave the campus after 9.00 PM, except for medical emergencies.
- XIX. **Day scholars are not allowed to reside in hostels under any circumstances.** Hence, no resident shall accommodate the day scholars in their rooms.
- XX. Residents are expected to obey the hostel rules and regulations during their stay. Violation of the hostel rules by residents will attract heavy fine for the first time, followed by suspension from hostel, if repeated.
- XXI. **Any resident found misbehaving / indulging in an activity that spoils the repute of the Institute will be immediately suspended from the hostel with the consent of Chief Hostel Warden.**
- XXII. **Residents individually or as group shall not discriminate other residents according to their caste, creed, language, economic status, etc. anywhere in the Institute campus.**
- XXIII. Such offences will be considered as major indiscipline acts and dealt with accordingly.
- XXIV. Residents of same or opposite sex shall not involve in any immoral activities anywhere in the Institute campus. Such an activity will be considered as act of major indiscipline and will attract appropriate penal action against the concerned.

  
05/04/2024

## 5 COLLECTIVE RESPONSIBILITIES

- I. Residents shall keep their rooms, corridors, staircase, and bathrooms spotlessly clean and tidy all times. Any resident found to be living untidy and un-hygienically may be penalized by hostel authority or hostel committees.
- II. General damage to the hostel property will be the collective responsibility of all residents and they will be required to make good such damage, if the students who caused the damage could not be identified.
- III. Residents should not indulge in practices / activities, which may endanger their own personal safety as well as others.
- IV. Residents are duty bound to report to Caretaker / Hostel Superintendents / Chief Hostel warden in case they notice any unwanted incident or undesirable activity going on in the hostel or on campus.
- V. Residents shall not arrange any functions or meeting or gatherings of any type inside or outside the hostel or within Institute campus without specific permission of respective hostel superintendents / Chief Hostel Warden. **Bursting of cracker is strictly prohibited during any kind of celebration.**
- VI. Residents are required to be conscious of the environment in which they live by keeping it clean, healthy, and presentable. Students should not throw litter indiscriminately and should not use non-bio-degradable items, such as carry bags.
- VII. The authority of BCE is confined to Institute campus only. If our students create law and order problems outside the campus, they are answerable to the police and / or the other law enforcing authorities. The Institute will in no way be able to help them.
- VIII. Residents are expected to maintain discipline in the hostel and not to cause inconvenience to the fellow residents. The time period from 10.00 PM to 6.00 AM is treated as silence hour and the residents are expected to maintain silence and not disturb others during these hours. Birthday celebration must be celebrated in respective room. **Especially Loud music is strictly prohibited in hostel.**
- IX. **Residents are not allowed to play in the rooms / corridors, except the board games like chess, carrom, etc. Especially playing Cricket /Football is strictly prohibited in hostel premise.**
- X. The residents should avoid moving to uncommon places in the Institute zone and also should not indulge in misconduct in the residential zone.

  
05/04/2024

- XI. Residents are not allowed to celebrate parties (like birthday) outside the hostel Room. If found, they will be subjected to a fine of Rs 1000/- per head per occasion.

## 6 HOSTEL COMMITTEES


- I. The general administration of the hostel and hostel mess will be managed by respective hostel committees consisting of residents. The hostel committees will be working under supervision of respective hostel Warden. These committees will be selected at the beginning of each semester and have a tenure of one semester only.
- II. All the hostels will have the following committees consisting of students from respective hostels to involve the students into hostel administration and for smooth functioning of the hostels: (a) Maintenance committee; (b) Mess committee; (d) Sports committee; and (e) Discipline committee.

## 7 GUESTS

Entertaining unauthorized guests will lead to severe punishment including expulsion from the hostel.

## 8 VISITORS

- I. All visitors to the hostel including the parents / guardians will have to make necessary entries in the visitor's book available at the hostel entrance with the security guard.
- II. All visitors including the parents / guardians / siblings are allowed up to the visitor lounge of the hostel only.
- III. Visitors are not allowed after 8.00 PM during working days and after 9.00 PM on weekends and holidays. **If any resident of other hostel is visiting hostel, then entries in visitor's book is must.**

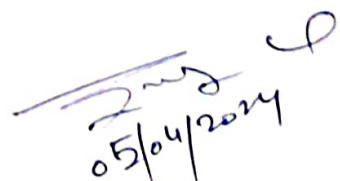
  
05/04/2024

## 9 USE OF APPLIANCES

- I. Use of electrical appliances such as immersion heaters, electric stove / heaters / electric iron, etc. are forbidden. Such appliances, if found will be confiscated and a fine will also be imposed. **Private cooking in hostel rooms and premises is strictly forbidden.**
- II. The use of audio systems which may cause inconvenience to other occupants is not allowed. Use of personal TV, VCR and VCD / DVD is prohibited. Students should not hire objectionable media from any source.


## 10 ISSUES, GRIEVANCES AND REDRESSAL

- I. The legitimate issues and grievances of students can be represented in writing or email to the respective hostel superintendents. The complaints and grievances must clearly include the name of the complainant without which the same will be invalid and no further action will be taken. It will be the responsibility of concerned officials to keep the confidentiality of identity of complainant(s). The complaints / grievances received will be addressed at the earliest possible time depending on the gravity of issues and grievances. If the redressal does not happen within a reasonable time, the same may be elevated to the Chief Hostel Warden.
- II. The authority to deal with grievances related to mess rebate lies with respective hostel superintendents. If still it is unresolved, then it should be reported to Chief Hostel Warden.
- III. Any kind of agitation, hooliganism, rampage, etc. in the guise of issues and grievances is strictly banned. Strict actions leading to rustication / expulsion may be taken against the erring students after giving an opportunity by way of a show cause notice to defend themselves

  
05/04/2024

## 11 MESS RULES

- I. No resident is allowed to stay in the hostel without being a member of the mess. The residents must keep their identity, and mess cards and show them to the mess operator on demand.
- II. Students must dine in their respective hostel mess only. Once a student joins a mess, he / she shall be deemed to have become a permanent member of that mess throughout the semester. A vacation mess will be run for residents who will be staying in the hostel during the vacations with permission.
- III. Residents should sign the "Mess Joining Register" kept in the mess at the time of their joining.
- IV. Residents should sign the "Mess Leaving Register" kept in the mess whenever they leave the mess. Otherwise, they will be deemed to be present and charged accordingly.
- V. Residents are not permitted to dine in the mess without signing the Joining Register or after signing the Leaving Register.
- VI. **Residents must come to the hostel mess in a proper dress to maintain the decorum.**
- VII. If any student accommodates the defaulters / day scholars to dine in his / her mess account, the hostel authorities will impose a suitable disciplinary action / penalty as per the Institute rules.
- VIII. **The mess timings displayed in the respective hostel notice board should be strictly adhered to.**
- IX. The system of self service will be followed in all the messes.
- X. The quantity of food will be unlimited except in the case of special items as detailed in the menu.
- XI. **Residents other than the Mess Committee members are not permitted to enter the kitchen or storeroom of the mess on any account.**
- XII. **Residents on no account whatsoever will be permitted to take food outside the mess. They are also not allowed to carry mess utensils such as plate, spoon, tumblers, etc. anywhere outside the mess. Suitable fine may be imposed for violation.**
- XIII. No food will be served in the rooms of the hostel for any resident.
- XIV. No diner shall waste food. Paying mess bill does not entitle a diner to waste food.


  
05/04/2024

Defaulters may be penalized.

- XV. After eating food, diners shall leave the cup, plate, waste food etc. in the designated bins.
- XVI. All diners shall interact with the mess staff in the dining hall in a courteous manner.
- XVII. **Any dispute regarding the quality and quantity of food will be amicably solved by the respective mess committee and mess contractor in the presence of concerned Warden. Any procession, demonstration, etc. related to the mess issues may invite appropriate disciplinary action by the hostel authority.**

## **12 RIGHTS OF HOSTEL MANAGEMENT COMMITTEE**

- I. Any breach of these rules will invite an enquiry that will be conducted by Hostel Management. If the student is found guilty, the Hostel Management will take disciplinary action that it deems fit. Depending on the case, the management reserves the right to take direct disciplinary action, amounting to even expulsion at short notice from the hostel.
- II. The Hostel Management reserves its right to change these rules from time to time keeping the students informed through general circulars displayed on the hostel notice boards.

  
05/04/2024  
Chief Warden  
GEC Bargarh